

# **POMSAC PROCEDURES AT MARINA ON RETURN**

- 1. RADIO**
  - **Inform ANZSAR of your return**
  
- 2. PAPERWORK**
  - **Reconcile dive sheet moneys**
  - **Check stationery supplies and leave note in case if stock is low:**
    - a. Indemnity forms**
    - b. Membership forms**
    - c. Dive sheets**
    - d. 10 Dive Cards**
  - **Place dive sheet, indemnity forms and moneys in POMSAC box at RPYC reception**
  
- 3. BOAT REFURBISHMENT**
  - **Remove all hire gear, wash and return to storeroom.**
  
- 4. EMPTY DIVE BATH!!!**
  
- 5. HAVE A PIE & COFFEE...**